



City of Malibu

RDP No. _____

Rebuild Development Permit Application For Disaster Rebuild

GENERAL INFORMATION

Address / Location: _____

Project Type: Mechanized equipment on the beach and/or temporary shoring New OWTS
 New seawall Water tank or other water storage device Driveway
 New retaining walls Construction on steep slopes Other _____

Project Description:

Property Owner Name: _____

Property Owner Address: _____

Property Owner Phone No.: _____ Email: _____

***OWNER EMAIL REQUIRED**

Applicant Name: _____

Applicant Address: _____

Applicant Phone No. _____ Email: _____

SUBMITTAL REQUIREMENTS

Standard Requirements

Item #	Description	Required	Submitted
1	RDP Application	✓	<input type="checkbox"/>
2	Proof of Ownership	✓	<input type="checkbox"/>



Project Plan Requirements

Item #	Description	Required	Submitted
3	Application Fees	✓	<input type="checkbox"/>
4	Project Plans	✓	<input type="checkbox"/>
	a. Cover Sheet	✓	<input type="checkbox"/>
	b. Site Survey	✓	<input type="checkbox"/>
	c. Site Plan	✓	<input type="checkbox"/>
	d. Septic Plot Plan	✓	<input type="checkbox"/>

Additional Documents

Item #	Description	Required	Submitted
5	Color Coded Slope Analysis	<input type="checkbox"/>	<input type="checkbox"/>
6	Total Grading Yardage Verification Worksheet / Earthwork Exhibit	<input type="checkbox"/>	<input type="checkbox"/>
7		<input type="checkbox"/>	<input type="checkbox"/>

PRE-SCREENING REVIEW & FEES

In addition to Planning review, based on the location of the project (e.g., coastal property, landslide district, etc.), the following City Departments will conduct a pre-screening of your application. The purpose of this pre-screening review is to ensure your design will be processed efficiently throughout the entire rebuild process and address any deficiencies in the early stages of the project. See page 2 for additional document requirements, if applicable.

Departments	Planning Review		Building Plan Check		Date	Submitted
	Req'd	Not Req'd	Req'd	Not Req'd		
Planning	✓	-	✓	-		<input type="checkbox"/>
City Public Works Department	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
City Coastal Engineer Review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
City Environmental Health Review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
City Geology Review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Code Enforcement Review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>



Biology Review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Los Angeles County Fire Department	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Los Angeles County Waterworks District 29	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

Application Fees

City Department Requirements

If a department is marked as "Required" on page 2 of this form, please obtain fees and comments from each Department in the designated boxes below.

Planning Review

Initials: _____ Date: _____

<input type="checkbox"/> Review required / No fee <input type="checkbox"/> Review required / Fee required
<input type="checkbox"/> Level: _____ \$ _____ <input type="checkbox"/> Hourly fee = \$ _____
Comments:
Required Documents:
Architectural plan \$ Other

City Biologist Review

Initials: _____ Date: _____

<input type="checkbox"/> Review required / No fee <input type="checkbox"/> Review required / Fee required
<input type="checkbox"/> Level: _____ \$ _____ <input type="checkbox"/> Hourly fee = \$ _____
Comments:
Required Documents:
Biological Report Submittal Guide & Other Landscaping Requirements



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City Department Requirements

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City Public Works Department Review

Initials: _____

Date: _____

<input type="checkbox"/> Review required / No fee	<input type="checkbox"/> Review required / Fee required
<input type="checkbox"/> Public Works Review = \$ _____	
<input type="checkbox"/> Traffic Review = \$ _____	
<input type="checkbox"/> Land Division = \$ _____	
Comments:	
Required Documents:	
Public Works Project Plans and Report Requirement	

City Environmental Health Administrator Review (for staff use only)

Initials: _____ Date: _____

<input type="checkbox"/> Review required / No fee	<input type="checkbox"/> Review required / Fee required	<input type="checkbox"/> No Review Required
<input type="checkbox"/> No Review required: Defer to Building Plan Check		TOTAL: _____
<input type="checkbox"/> Non-OWTS* Review Simple		<input type="checkbox"/> OWTS* Review-Complex
<input type="checkbox"/> OWTS* Complex Commercial		<input type="checkbox"/> Operating Permit Fee: _____
<input type="checkbox"/> OWTS* Complex 3 rd Party Review (710 Account)		<input type="checkbox"/> Hourly fee = \$239
<input type="checkbox"/> Hourly fee = \$239		Document Retention Fees <input type="checkbox"/> \$29 and/or <input type="checkbox"/> \$9
*Onsite Wastewater Treatment System (OWTS)		
Comments:		
Environmental Health Submittal Requirements		

Item #	Description	Required Upon Submittal	Submitted
EH.1	Project Plans (see Project Plans under Project Plan Requirements)	<input type="checkbox"/>	<input type="checkbox"/>
EH.2	OWTS Plot Plan (11x17)	<input type="checkbox"/>	<input type="checkbox"/>
EH.3	OWTS Inspection Report	<input type="checkbox"/>	<input type="checkbox"/>
EH.4	Compliance Agreement	<input type="checkbox"/>	<input type="checkbox"/>
EH.5	OWTS Design Report	<input type="checkbox"/>	<input type="checkbox"/>
EH.6	Soils Analysis / Percolation / Infiltration Report	<input type="checkbox"/>	<input type="checkbox"/>



EH.7	OWTS Supporting Geology / Soils Report	<input type="checkbox"/>	<input type="checkbox"/>
EH.8	Architect/Engineer Certification for Reduction In Setbacks to Buildings or Structures	<input type="checkbox"/>	<input type="checkbox"/>
EH.9	Geotechnical Report	<input type="checkbox"/>	<input type="checkbox"/>
EH.10	Hydrogeological Report (Water Wells)	<input type="checkbox"/>	<input type="checkbox"/>
EH.11	Coastal Engineer Report (Beachfront Property Only)	<input type="checkbox"/>	<input type="checkbox"/>
EH.12	Other items:	<input type="checkbox"/>	<input type="checkbox"/>

City Geotechnical Staff Review (for staff use only)

Initials: Date:

Review required / No fee
 Review required / Fee required
TOTAL: _____

Fees
 Level: _____ \$ _____
 Document Retention \$29
Time & Materials + 30% = \$ _____

Comments:

Required Documents:

[Geology Report Submittal Requirements](#)

Item #	Description	Required Upon Submittal	Submitted
GEO.1	Project Plans (see Project Plans under Project Plan Requirements)	<input type="checkbox"/>	<input type="checkbox"/>
GEO.2	Grading Plan	<input type="checkbox"/>	<input type="checkbox"/>
GEO.3	OWTS Plot Plan (11x17)	<input type="checkbox"/>	<input type="checkbox"/>
GEO.4	OWTS Design Report	<input type="checkbox"/>	<input type="checkbox"/>
GEO.5	Soils Analysis / Percolation / Infiltration Report	<input type="checkbox"/>	<input type="checkbox"/>
GEO.6	OWTS Supporting Geology / Soils Report	<input type="checkbox"/>	<input type="checkbox"/>
GEO.7	Architect/Engineer Certification for Reduction In Setbacks to Buildings or Structures	<input type="checkbox"/>	<input type="checkbox"/>
GEO.8	Geotechnical Report	<input type="checkbox"/>	<input type="checkbox"/>
GEO.9	Hydrogeological Report (Water Wells)	<input type="checkbox"/>	<input type="checkbox"/>
GEO.10	Other items:	<input type="checkbox"/>	<input type="checkbox"/>



City Department Requirements

If a department is marked as "Required" on page 2 of this form, please obtain fees and comments from each Department in the designated boxes below.

City Coastal Engineer Review (Beachfront Properties)

Initials: Date:

- Review required / No fee** **Review required / Fee required** **TOTAL:** _____
 Reports required (2 copies, wet-stamped with wet-signature by a registered coastal / civil engineer, and CD and Electronic Signature Page)
 Complex Standard Minor Hourly fee =\$ _____
 Document Retention \$29

Comments:

Required Documents:

[Coastal Engineering Report Submittal Requirements](#)

Item #	Description	Required Upon Submittal	Submitted
CO.1	Project Plans (see Project Plans under Project Plan Requirements)	<input type="checkbox"/>	<input type="checkbox"/>
CO.2	OWTS Plot Plan (11x17)	<input type="checkbox"/>	<input type="checkbox"/>
CO.3	OWTS Design Report	<input type="checkbox"/>	<input type="checkbox"/>
CO.4	Soils Analysis / Percolation / Infiltration Report	<input type="checkbox"/>	<input type="checkbox"/>
CO.5	OWTS Supporting Geology / Soils Report	<input type="checkbox"/>	<input type="checkbox"/>
CO.6	Geotechnical Report	<input type="checkbox"/>	<input type="checkbox"/>
CO.7	Hydrogeological Report (Water Wells)	<input type="checkbox"/>	<input type="checkbox"/>
CO.8	Other items:	<input type="checkbox"/>	<input type="checkbox"/>



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City Department Requirements

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Code Enforcement Review

Initials:

Date:

<input type="checkbox"/> Review required / No fee	<input type="checkbox"/> Review required / Fee required
<input type="checkbox"/> Hourly fee =\$_____	
Code Enforcement Officer Signature: _____ Date _____	
Comments:	

STAFF USE ONLY

Complete Submittal Date: _____

By: _____
(Print Name, Title)

Note: A conformance review will begin after the time of submittal, and additional documentation may be requested.

CEQA Categorical Exemption - \$75

Not applicable to properties affected by the Palisades Fire, pursuant to Governor's Executive Order N-4-25.



INDEMNIFICATION CLAUSE

The property owners, and their successors in interest, shall indemnify and defend the City of Malibu and its officers, employees and agents from and against all liability and costs relating to the City's actions concerning this project, including (without limitation) any award of litigation expenses in favor of any person or entity who seeks to challenge the validity of any of the City's actions or decisions in connection with this project. The City shall have the sole right to choose its counsel and property owners shall reimburse the City's expenses incurred in its defense of any lawsuit challenging the City's actions concerning this project.

PROPERTY OWNER SIGNATURE

PROPERTY OWNER NAME (PRINT)

DATE

APPLICANT/APPLICANT ACKNOWLEDGEMENT

I certify that I am presently the legal owner or applicant of the above-described property. Further, I acknowledge the filing of this application and certify that all of the information on the application is true and correct. I grant permission to the City to conduct site visits necessary to investigate the proposed project. I acknowledge that the City strongly encourages me to immediately calendar the expiration date of this permit, that it is my responsibility to monitor its status, and that the City has no ability to provide relief after a permit has expired.

PROPERTY OWNER SIGNATURE

PROPERTY OWNER NAME (PRINT)

DATE

APPLICANT/CONTACT SIGNATURE

APPLICANT/CONTACT NAME (PRINT)

DATE



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STAFF USE ONLY

APPROVED RDP: _____ **Date:** _____
Planning Staff

Expiration Date: This planning approval shall expire three years from the date of approval listed above.

Project Description: _____

Zoning: _____ **Appeal Jurisdiction:** Yes No **ESHA** Yes No Partial

The approval includes the following:

- Mechanized equipment on the beach and/or temporary shoring
- Water tanks or other water storage device
- New retaining walls
- New OWTS
- New seawall
- Driveway
- Other _____

PLANNING CONDITIONS/NEXT STEPS:



APPENDIX B: PLAN REQUIREMENTS

Project Plans

Plans must not have previous approval stamps on them
Digital set dimensioned to ¼" = 1' or ½" = 1' scale

A. Cover Sheet Must include:

- Project address, Assessor's Parcel Number (APN), Malibu Municipal Code (MMC) Zoning Designation, General Plan Land Use Designation, property owner name, applicant name, North arrow, scale of drawing (e.g. ½" = 1');
- Gross and Net lot area (see separate handout for description);
- Required and proposed setbacks;
- Proposed and existing Total Development Square Footage (TDSF);
- Proposed and existing unenclosed covered areas (e.g., terraces, balconies and loggias that project more than 6 feet from the building face);
- Proposed and existing impermeable coverage;
- Detailed project description (include any green or sustainable features); and
- Two-thirds calculation (refer to MMC Section 17.40.040(A)(13)(b))

B. Site Plan

Must include:

- Project address, APN, property owner name, North arrow, scale of drawing (e.g. ½" = 1')
- All proposed structures, including fences and walls;
- Required setbacks and lot dimensions;
- ESHA and ESHA buffer boundary(ies) (as applicable);
- Location of OWTS; existing and proposed (as applicable);
- Location of ground mounted equipment;
- Fire Department accessways, including driveway, turnaround and a five foot clearance around the structure(s);
- Sustainable building elements (e.g., solar panels, wind turbines, rain capturing devices, etc.);
- Easements and any offers to dedicate; and
- Bluff-top lots, include required bluff setbacks.

C. Architectural Plans

- Floor Plans(s), Dimensioned Elevations and Sections – the existing and finished grade lines shall be shown; Roof Plan overlaid on topography — with roof slope indicated and equipment depicted; scale: ½" = 1' is preferred, provided it is legible.
- Fine grading and drainage plan (if applicable) showing the final grade elevation(s) adjacent to proposed structure(s) and the location and type of conveyance(s) to an approved drainage device.

D. Demolition Plan (If not a total loss)

Clearly show and label the existing (E) and proposed new (N) exterior walls, doors and large windows. Highlight those sections to be removed and/or replaced, both visually and in a table noting the existing and proposed linear feet of all exterior walls, doors and large windows. Account for removal/replacement of anticipated framing members necessary for the project due to structural requirements, shear walls, age and/or weathering. Scale: ½" = 1' acceptable provided it is legible.



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