

POST-FIRE

# RESIDENTIAL BUILDING PLAN CHECK

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## MALIBU REBUILDS

Rebuild and Recovery: [MalibuRebuilds.org](https://MalibuRebuilds.org)  
Email questions to [MalibuRecovers@MalibuCity.org](mailto:MalibuRecovers@MalibuCity.org)

## WE'RE HERE TO HELP YOU!

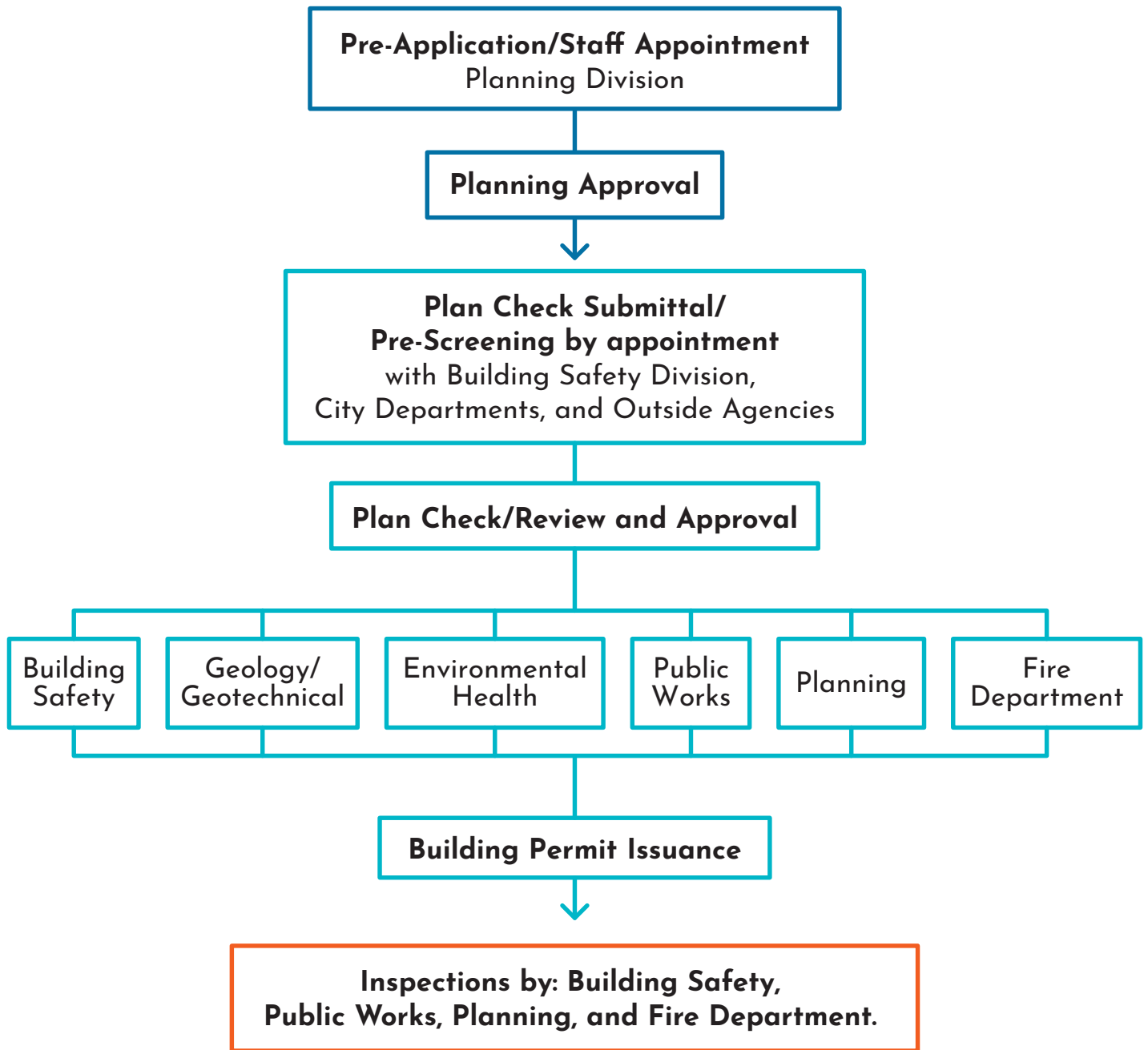
City staff can help you assemble a Building Plan Check application packet, so you can start your rebuild as soon as possible. Work with your design professional(s) and the City to ensure your application, plans, and supporting documents are complete to avoid delays to your approvals.

Visit [MalibuRebuilds.org](https://www.maliburecovers.org) or contact staff at Malibu Rebuild Center for help preparing your application packet.

Schedule an appointment at (310) 456-2489, ext. 400 or [MalibuRecovers@MalibuCity.org](mailto:MalibuRecovers@MalibuCity.org).

Walk-ins are welcome at the Rebuild Center located at 23805 Stuart Ranch Road, Suite 240.





# HERE'S WHAT YOUR PROCESS WILL LOOK LIKE

1. After obtaining Planning approval, assemble a Building Plan Check submittal package for a preliminary screening.
2. Schedule an appointment for a preliminary screening. Email the Rebuild Center at [MalibuRecovers@MalibuCity.org](mailto:MalibuRecovers@MalibuCity.org) or call (310) 456-2489, ext. 400.
3. Submit your building plans through the Development Portal. Once your submittal is received, the plans will be checked to ensure all requirements of City departments and applicable outside agencies are met.

## City Departments

- **Building Safety:** Reviews construction plans for compliance with building codes.
- **Geology/Geotechnical:** Reviews geologic and soils engineering reports and plans.
- **Environmental Health:** Reviews functionality and capacity of wastewater systems to serve your building(s).
- **Public Works:** Reviews drainage, grading, erosion control plans (local SWPPP), stormwater and water quality compliance, FEMA flood zone regulations, and improvements within the public right-of-way.
- **Planning:** Reviews for conformance to specified Conditions of Approval, if any; and review by City Biologist.

## Other Departments/Outside Agencies

- **Los Angeles County Fire Department:** Reviews for compliance with fire code and fuel modification requirements.
4. Plan check comments will be prepared by each reviewing department and agency individually and provided to the applicant. Comments may require correction or clarification by the design professional(s) before permits can be issued. Corrections and revisions responsive to all departments and agencies should be incorporated into plans and resubmitted through the Development Portal, Building Safety tile.
  5. If plan corrections are requested by any reviewing department or agency, the design professional(s) should ensure the plans will continue to meet the requirements of all departments and agencies. All plan revisions for re-check should be submitted through the Development Portal (for City departments) or directly to each outside agency reviewing the project.
  6. Building permits will be issued at the Rebuild Center after plans are approved by all departments and applicable fees (i.e., any fees not waived) are paid.



# City of Malibu

BUILDING SAFETY DIVISION

## FIRE REBUILD

### RESIDENTIAL PLAN CHECK SUBMITTAL SCREENING CHECKLIST

PLEASE SCHEDULE AN APPOINTMENT BY CALLING (310) 456-248G ext.400 OR VISITING [WWW.MALIBUREBUILDS.ORG](http://WWW.MALIBUREBUILDS.ORG)

PROJECT ADDRESS: \_\_\_\_\_ DATE: \_\_\_\_\_

PROJECT DESCRIPTION: \_\_\_\_\_ SQ.FTG.: \_\_\_\_\_ STORIES: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ PHONE #: \_\_\_\_\_

REQUIRED	DOCUMENTS <i>Items not checked "required" are not applicable</i>	PROVIDED	MISSING	REQUIRED	DOCUMENTS <i>Items not checked "required" are not applicable</i>	PROVIDED	MISSING
<input type="checkbox"/>	<b>DRAWINGS REQUIRED</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>DRAWINGS REQUIRED</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>COVER SHEET</b> ----- * BUILDING INFORMATION * FLOOR AREAS: NEW, EXISTING, ADDED * OWNERS & DESIGNERS: NAME, ADDRESSES & PHONE #	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>FOUNDATION PLAN</b> ----- * DIMENSIONED & TO SCALE * FOOTING, HOLDDOWNS, PIERS * FLOOR FRAMING (IF APPLICABLE) * PILE & GRADEBEAM SCHEDULE	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>SITE PLAN W/ALL UTILITIES SHOWN &amp; SIZES</b> ----- * DIMENSIONED & TO SCALE * ALL STRUCTURES, SETBACKS, EASEMENTS, ETC.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>FLOOR FRAMING PLAN</b> ----- * SHEAR WALLS OR BRACED WALLS * F.J.'S, HDR'S., BMS, STAIR OPENINGS, ETC.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>2023 LA Co. GREEN BLDG STANDARD SHEETS</b> ---- * INCORPORATED / ATTACHED TO THE SET OF PRINTS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>ROOF FRAMING PLAN</b> ----- * RAFTERS, HDR'S., BMS., STAIR OPENINGS, ETC.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>2023 TYPE V SHEET</b> ----- * INCORPORATED / ATTACHED TO THE SET OF PRINTS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>ARCH/STRUCT DETAILS</b> ----- * DRAWN TO SCALE * ROOF TO WALL, WALL TO FLOOR, & FLOOR TO FOUNDATION CONNECTIONS, ETC.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>GRADING PLAN/EROSION CONTROL PLAN</b> ----- * FOR TOPOGRAPHY OVER 10% (E) & (N) CONTOURS * ELEV. OF CONTOURS, FG, FF, FS, INV., ETC. * AMOUNT CUT & FILL IF OVER 50 cu. yds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>ELECTRICAL, MECHANICAL, &amp; PLUMBING PLANS</b> ---- * IF OVER 5,000 HABITABLE SF &/OR MORE THAN 1 STORY ~SUPPORTING DOCUMENTATION~	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>SITE/FINE GRADING &amp; DRAINAGE PLAN</b> ----- * R & R INCLUDED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>COMPLETED PERMIT APPLICATION</b> -----	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>ARCHITECTURAL ROOF PLAN</b> -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>SOILS REPORTS</b> -----	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>FLOOR PLAN FOR EACH BLDG/STORY</b> ----- * DIMENSIONED & TO SCALE - WALL LEGEND * ROOMS & USES LABELED * DOOR & WINDOW LOCATIONS & SIZE * FAU, WH, W & D, GAS & ELECT METER LOCATIONS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>STRUCTURAL CALCULATIONS</b> -----	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>ELECTRICAL FLOOR PLANS EA. STORY</b> ----- * SWITCHES, OUTLETS & LIGHT FIXTURES * ELECTRICAL METER & PANELS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>ENERGY FORMS</b> -----	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>REFLECTED CEILING PLAN</b> ----- * SKYLIGHTS, LIGHT FIXTURES, CHANGES IN CEILING * SMOKE DETECTORS, ETC.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>FOUNDATION FEASIBILITY REPORT</b> -----	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>BUILDING CROSS SECTIONS</b> ----- * MOST INFORMATIVE LOCATION TO SCALE * RELATIONSHIP OF ALL STRUCTURAL ELEMENTS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>LOS ANGELES COUNTY FIRE DEPT OCCUPANCY AND/OR ACCESS APPROVAL</b> -----	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>EXTERIOR BUILDING ELEVATIONS</b> ----- * FOUR VIEWS REQ'D FOR NEW * BUILDING HEIGHTS & TO SCALE * ALL OPENINGS AND FINISHES - ROOF SLOPES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>SITE SURVEY (Permanent Marks)</b> -----	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>SITE RETAINING WALL PLAN</b> ----- * LENGTH & HEIGHTS TO BE NOTED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>CONSTRUCTION/DEMO WASTE PLAN</b> -----	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<b>PLANNING DIVISION (GREEN STAMP APPROVAL)</b>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<b>TRUSS SHOP DRAWINGS</b> -----	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<b>PLAN CHECK SUBMITTAL CHECKLIST</b> -----	<input type="checkbox"/>	<input type="checkbox"/>

**FOR OFFICE USE ONLY**

ARE THE DOCUMENTS COMPLETE FOR SUBMITTAL?  YES  NO

*If the answer is NO, then the 14-business-day timeline cannot be accomplished.*

DATE: \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_

(NAME OF PERSON REVIEWING SUBMITTAL PACKAGE)

